



**Ardleigh Sailing Club:  
Minutes of the Committee Meeting  
12<sup>th</sup> November 2017**

**Attendance:** John Thompson (JT), Mick Balaam(MB), Richard Biggs (RB), Robert Turvil (RT), Anja Newman (AN), Paul Constable (PC), John King (JK)

**Apologies for absence**

Alexis Gerard (AG), Richard Clayton (RC), Jamie Gedhill (JG), Ben Constable

**Standing Items**

The October 2017 minutes were approved and the Chairman was authorised to sign them. Proposed RB seconded JK

**Matters Arising**

JT will circulate the updated CP policy to the committee, once he has seen the latest RYA version.

It was noted that a further club boat has been sold to Ian Hill for £250.

MB reported that work for the posts has been completed.

**Correspondence received**

It was agreed that the rowers could start earlier than their contracted time.

RB reported that a spam email had been received by the commodore asking for money to be sent to an unidentified account number. JT will ask JG to circulate to the members a warning.

**Health and Safety**

It was noted that no accidents have been reported.

It was agreed in principal that the club help will with the purchase of a defibrillator.

MB would get the full details of how the club can assist with the finance and maintenance of a defibrillator.

MB asked who is responsible for maintaining the first aid boxes. The question was unresolved. MB agreed to check the boxes in the meantime.

**Financial Summary**

RB reported that the latest Management Accounts have been issued to the committee.

JT reported that the LUS was well attended and has made a surplus of £250 for the club.

RB will prepare the subscription fees for next year.

**Sailing, Social and Training**

I was noted that J Reubin and Andy Mumford are organising a social event in December.

It was noted that PC will prepare the calendar for next year. JT suggested that the club also has a calendar that has action points and a named person who will be responsible for a specific event.

RB will contact Georgia Grice with regard to organising a training programme in the Easter holidays next year.

JT and RB will ask JG if can update the original training brochure.

**Membership**

It was noted that the club has 72 active members, comprising 24 family, 33 individuals, 5 Individual and junior, 1 Junior/Student, 7 social, 2 Junior and social.



**Structural/Facilities**

JT reported that further to the break in a new replacement door has been installed. After a discussion about security issues JT and RB agreed to resolve the issues that were raised.

It was noted that a new cover has been fitted to the Pico.

MB said he will deal with the holes in the roof of the sail loft.

**AOB**

RB agreed to rewrite the constitution clause concerning subscription payment during the year.

The following committee members agreed to stand again next year:

Richard Biggs Hon Treasurer, Anja Newman Membership Secretary, Paul Constable Sailing Secretary, John King Bosun, John Thompson General member.

Proposed RT seconded MB

JT and RB reported that Jamie Gedhill is prepared to stand again a Social Sailing Secretary.

AN agreed to prepare a list of committee members duties.

MB reported that he and F O'S had held a meeting with Anglian Water and that a two pages report will be issued. Two key points were noted, firstly the Willow trees on the far bank are a safety issue and should be taken down, secondly a spillage tray is needed for filling petrol cans.

**Date of the next meeting**

Sunday 10<sup>th</sup> December 2017, 1330 in the Clubhouse

**Signed Chairman.....**

**Dated .....**