



**Ardleigh Sailing Club:
Minutes of the Committee Meeting
13th March 2016**

Attendance: John Thompson (JT), Robert Turvil (RT), Richard Biggs (RB), Richard Clayton RC), Paul Constable (PC), Anja Newman (AN), Paul Blyth (PB), Martin Banbury (MB), Jamie Gedhill (JG)

Apologies for Absence

None

Standing Items

The February 2016 minutes were approved and the Vice Commodore was authorised to sign them.

Proposed by Richard Clayton, seconded by John Thompson

Matters Arising

The CASC scheme was discussed and the following resolution was made: That the Club resolves to stay within the CASC scheme by informing HMRC accordingly The Club will during the course of the year continue to improve its record keeping to further support the justified belief that it is eligible.

Proposed by Richard Biggs, seconded by John Thompson

It was agreed to put in the club rules the twelve day requirement for members by adding a tick box. It was also agreed to put in place a work group to review the club's records to support the continuance of the clubs membership.

The CASC Work Group comprises; RB, PC and F O'S.

Correspondence received

A letter was received from Paul Berry offering (a) to start a Kids Club and (b) whether it would be possible for him and his family to rejoin the membership of the sailing club.

His request to allow him to formally apply for membership was agreed by 6 votes in favour to 3 against.

It was proposed to form a Work Group (WG) to report on training juniors.

The WG will be headed by JG and comprise, MB, PB, AN,

Proposed by Richard Clayton, seconded by John Thompson

Health and Safety

Nothing was reported to the meeting

Financial Summary

RB reported that the membership income was down from £18000 to £10000 for the current year and therefore needed to be built back up again. MB will work out ways to try to increase the membership level.

A Work Group will formed to report on Subscriptions rate, the rowing club fee and club costs, headed by RB, with RT, MH, MB and JG

Proposed by Richard Clayton, seconded by John Thompson



Sailing, Social and Training

JT reported that the fitting out lunch, at a cost £10 per head, will be held on the 10th April in the clubhouse.

PC will check that the Enterprise Open has been dropped from the calendar.

AN and PC will look into how racing duties should be organised.

The galley stocks will be maintained and monitored by JT and RC.

Proposed by Robert Turvil, seconded by Richard Clayton

Membership

Two new family memberships were approved viz (1) Marianna Koslova and

(2) Douglas Morgan

Proposed by John Thompson, seconded by Robert Turvil

Marketing

A Marketing and Communications Work Group was formed headed by MB and including JG and RB.

Structural/Facilities

RC will organise the glazing repair to the front door.

PC reported a problem with the roof vent in the men's changing room.

It was reported that the pontoon had been made up and now it just needed to be secured in position.

AOB

RT will investigate how to complete the Trustee forms and registration.

Date of the next meeting

Sunday 17th April 2016, 1330 in Clubhouse

Signed Chairman.....

Dated