



**Ardleigh Sailing Club:
Minutes of the Committee Meeting
17th April 2016**

Attendance: John Thompson (JT), Robert Turvil (RT), Richard Biggs (RB), Anja Newman (AN), Jamie Gedhill (JG) John King (JK). Georgia Grice (GG)

Apologies for Absence

Richard Clayton (RC), Paul Constable (PC), Martin Banbury (MB)

Standing Items

The March 2016 minutes were approved and the Vice Commodore was authorised to sign them.

Proposed by John King, seconded by Richard Biggs

Matters Arising

John King and Georgia Grice were welcomed onto the committee as Harbour Master and Training Officer respectively.

Correspondence received

JT reported that some ex members had given the reasons why they left the club as a lack of non-racing sailing and too few social events.

Health and Safety

JT will circulate the insurers Risk Assessment (RA) requirements to the committee members.

JT asked the committee members to look at our insurers RA requirements and pass on any comments to him.

JT will fully review the club's RA strategy at the next committee meeting.

Financial Summary

RB reported that the membership income was £16,288 and with costs of £20,520 the accounts show a half year loss of £4,232.

RB reported that the Scouts have not yet paid their subscription fee.

A representative from the Scouts will be invited to the next meeting to discuss new subscription terms.

RB reported that work on the report on the subscriptions rates had progressed and the report will be finalised for the next meeting.

RT reported that the rowing fee work group will complete its review of the rowing club subscription rate and report back its findings at the next meeting.

Sailing, Social and Training

JT thanked all the people who helped with the fitting out lunch.

JG gave a comprehensive report on the progress of the supported sailing work group specifically covering cadet supported sailing.

JG reported that a method for contacting the member-ship needs to be put in place to enable the work group to enumerate the level of interest. It was noted that GG should be including in any emails about supported sailing.



JT reported that three events need to be organised viz (1) New members' day (2) All on the Water Day and (3) The Solo open.

RB agreed to organise the new members' day.

GG agreed to start organising AOTWD, but would need help from other members.

RT said he would contact PC regarding the Solo open.

RB will check the insurance risk for trainees.

Membership

RC emailed that the membership stands at 56 plus 10 social members and three new applications are in progress.

A new family membership, viz Anita Palmer was approved.

Proposed by John Thompson, seconded by Robert Turvil

Marketing

After the committee reviewed the new signage RB agreed to contact MB with a note of the proposed changes.

GG agreed to add AOTWD details to face-book and social media sites.

Structural/Facilities

It was noted that the glazing problem with the roof vent in the men's changing room was being resolved.

MB agreed to repair the race hut annexe floor and walls and provide electrical power and a doorway to the race hut annexe. A budget of £100 was agreed at the meeting. Proposed by John Thompson, seconded by Richard Biggs

JK will advise the committee on where to site the fire extinguishers.

JT reported that there should be food available in the kitchen it will just need someone to cook it.

It was note that an extractor fan in the kitchen needs to be replaced.

It was noted that it might be necessary to replace the oldest outboard motor soon.

JK will look at the cost for new taps and a latch in the ladies changing room.

Work Groups

A work group comprising of JG, AN, RC and GG was formed to sort out the website.

Existing work groups are reported under the main headings.

AOB

AN advised the committee that there is a good WA tutorial available on U Tube.

RT reported will investigate how to complete the Trustee forms and registration.

RB reported that the review of the CASC requirements is in hand.

JT asked the committee to list for the next meeting what they are prepared to do in their role on the committee.

Date of the next meeting

Wednesday 11th May 2016, 1315 in the Clubhouse



Signed Chairman.....

Dated