

Committee Members Present

Jonathan Reubin	Commodore	JR
Barry Young	Vice Commodore	BY
Paul Berry	Rear Commodore, Sailing & Training	PBe
Richard Biggs	Treasurer	RB
Jenny Griffin	Secretary	JG
Paul Constable	Sailing Secretary	PC
Richard Clayton	Membership Secretary	RC
Ian Hill	Roster Secretary/Publicity & Marketing	IH
Alec Mumford	Bosun	AM
Past Commodore	Fergus O'Sullivan	FOS
General Member	Paul Barnes	PBa
General Member	Michael Suffield	MS
General Member	John Thompson	JT

Call to Order **1930** **ACTION**

No **apologies**.

The **Minutes of January 2014** were unanimously approved and signed.

There were no **Matters Arising** not on the agenda.

No **Correspondence** received.

Financial Summary.

- We have £17000 in hand. RB advised galley receipts were down on last year, possibly due to the lack of entrants in the Winter and Frostbite series.
- We are currently paying for 2 telephone lines, one for the internet and one for the telephone. RB will look into sourcing one provider and will email copies of the bills to members. **RB**
- JR will check our current business rates and CASC discount. **JR**
- As there are a number of anomalies in the Constitution, a subcommittee consisting of JR, BY, RB, JT and JG will be formed to draft amendments to bring it up-to-date. It was suggested membership fees be listed as an appendix. **JR**

Health & Safety:

- AM agreed to search for the missing boat locks. **AM**
- The Accident Book and Visitors Book were circulated and seen by all members present. All personnel working on site should be noted in the visitors book.
- Broken glass near the back door needs to be cleared up. (Maintenance Day)

Sailing, Social & Training:

- There was considerable discussion on updating training. It was agreed to follow RYA Training manuals which would be kept in a locked cupboard. Certificates of achievements will be presented to successful candidates. There were 7 adult students last year. JR will keep a central record of trainees' achievements. He will look at structuring a course with BY, PBe, AM and PC. **JR**
- It was agreed a health declaration is needed for all members. The forms are to be completed for training courses. IH to draft. **IH**

- PC will circulate sailing instructions. **PC**
- Prize giving for the Frostbite series will be presented at the Fitting Out Supper.
- OK Winter Championships. All duties are covered.
- RYA Race Coach Training Weekend. A minimum of 6 people are required to run the course. RC will advertise it on the web to see if it is a viable proposition. The weekend of 30/31 August was suggested. PB2 and First Aid Certificate are required before becoming qualified. The cost is £84pp which the club will subsidise. **RC**
- Saville's are taking over the running of the reservoir. JR is negotiating the lease renewal which is due in April. The discussions include the possibility of allowing canoeing for existing members. **JR**

Membership:

- 100 have renewed, 16 are not renewing. RC has sent texts to everyone who has not renewed or looked at emails and presented a list of those members. JR and BY will contact them by phone. **JR/BY**
- Culver Square project is in hand. **JR**
- Membership cards and boat ID. RC suggested plastic and sequentially numbered cards with space for member's names which could last for 4 years and be dated annually. The same layout would be used for boats and cable tied onto trolley handles. A budget of £200 was agreed. Proposed AM seconded JT. Carried unanimously. **RC**

Structural/Facilities

- PBa produced a list of jobs to be done. Volunteers agreed to be named to be contacted by those willing to help. The list will be placed on the notice board. **PBa**
- The plumbing works have been completed and although the cost was higher than quoted, it included the servicing of the sludge pump.
- RB has a quote for the timer switches in the clubhouse of £550 + VAT and £431 for outside security lights. JR will obtain a further quote. **JR**
- The willow felling quote has been accepted.

Any Other Business

- There was considerable discussion on the liability of the committee members. We have club officials' indemnity for £250,000 which was deemed to be inadequate. JR will contact the RYA and investigate policies available. **JR**
- We do not allow private coaching on the reservoir. Proposed JR, seconded RC. Carried unanimously.
- A budget of £50 was agreed for the Secretary. Proposed JR, seconded RB. Carried unanimously. **RB**

The meeting closed at 9.15pm

Signed.....

Dated.....