

#### Committee Members Present:

Fergus O'Sullivan	Commodore	FOS
Jonathan Reubin	Vice Commodore	JR
Barry Young	Rear Commodore	BY
Richard Biggs	Treasurer	RB
Paul Constable	Sailing Secretary	PC
Ian Hill	Roster Secretary	IH
Alec Mumford	Bosun	AM
Paul Berry	Training	PBe
Paul Barnes		PBa
Jenny Griffin	Observer/Secretary-nominate	

#### Apologies:

Richard Clayton	Membership Secretary	
Tina Grice	Secretary	TG
Graham Lewis	Scouts rep	GL
John Thompson		JT

#### Strategic Discussion Forum:

**From 18.30**

Those arriving for this session divided into two groups (lead by Barry Young and Fergus O'Sullivan) to complete the RYA "Strategic Jigsaw" and to identify what ASC had in place already, what was missing and what the priorities should be for the missing bits. This was an interesting exercise and the two groups identified very similar items for development.

#### Call to Order

**19:30**

#### Finalisation of Committee Nominations for AGM

Consideration of Vacancies: nomination of -

- Jenny Griffin for Honorary Secretary Proposed JR, Seconded FOS; carried *nem con*  
The Committee resolved to admit JG as a Full Member for her term as Secretary
- Mike Suffield for General Committee Member Proposed FOS, Seconded JR; carried *nem con*

*The List of Officers and Committee volunteering/nominated for 2014 was approved with Paul Berry as Vice Commodore and Barry Young as Rear Commodore, however, further discussion after the meeting between BY/PBe and Flag Officers resulted in all agreeing that these positions be reversed i.e. **Barry Young for Vice Commodore; Paul Berry for rear Commodore (Sailing and Training), the Block list for the AGM to be amended (FOS).***

#### Standing Items (briefly, please!):

- ◆ The **Minutes of January 2014** were read and unanimously approved – Proposed RB, seconded BY
- ◆ There were no **Matters Arising** not on the Agenda
- ◆ Correspondence received / Matters of note (RB):
  - GL's request for the Scouts Subscription to be invoiced asap was noted. The request for a Scouts Open Day on 5<sup>th</sup> July 2014 was declined as the Cadet Regatta was already on that day.  
**Action: FOS/BY were asked to consult with GL for an alternative day.**
- ◆ Financial summary (RB)
  - The Annual Accounts had been approved by the Auditors and posted in good time for the AGM. The Current Accounts were presented showing good inflow of renewals and a suitable balance of expenditure against projected income. The Reserves budget looks healthy and shows an on-going surplus for this year's capital plans.  
**Action: reminders notices to be sent to all Members still to renew (RC)**
- ◆ Health and safety – no incidences or issues were reported, however...
  - The 2014 RYA Safety Advisory Notice was received and will be posted on the Notice Board (Kill cords, Alcohol, CO poisoning, Prop Guards, Buoyancy Aids, etc.).  
**Action: Kill Cord notices for the Safety Boats needs to be ordered and fitted (AM).**

#### Sailing, Social and Training

- ♦ **ASC Policy for Coaching/Instructing/Training** was discussed and, whilst no-one wanted to discourage members helping each other, it was felt that anything taking the form of formal coaching/instructing/training should be notified to the Committee and approved in order to comply with the requirements of the club's insurers (see Appendix below).
- ♦ **Winter/Frostbite Series:** results need to be ready for the Prize Giving immediately after racing on Sunday March 9<sup>th</sup> 2014 (**PC to Action**)
- ♦ **OK Winter Championships:** Sunday 16<sup>th</sup> March, agreement of entry fee at £10 per boat, 20 boats expected, Andy Turner OOD – need staffing for Race Box, Safety Boat and Galley.
- ♦ **Race Coach Training:** needs to be re-instated in the Calendar as it was cancelled from last year (PBe)

#### Constitution and Trustee Matters:

- ♦ Preparation for AGM –
  - **Papers:** all items to be available and printed before the AGM (Agenda, 2013 Minutes, proposed 2014 Fees, Block List of Officers and Committee etc.). Reference Copies of the Constitution and Audited Accounts to be printed and made available.
  - **Catering:** light refreshments to be prepared (JR, JG, Wendy Hill)

#### Membership:

- ♦ No new members had applied

#### Structural/Facilities

- ♦ **Changing Rooms Plumbing:** works approved by the Committee have now been completed to the required standard.
- ♦ **Willow Felling:** the tender invitation for willow felling in Winter Dinghy Park was issued to James Farn (TTAGs), Paul Josling (Josling Bros) and Joe Bland (Bland Landscapes), quotes received and circulated to Officers and Committee. Recommended that the contract be awarded to Bland Landscapes (best value for money and positive recommendations).

#### Any other Business

- ♦ **Maintenance Weekend 22/23 March 2014:** PBA was asked to co-ordinate with JT and Committee to draw up a list of items e.g. racing marks cleaning and maintenance etc..
- ♦ **Fitting Out Supper 22 March 2014:** JR to co-ordinate (with Quiz!!)
- ♦ **ASC Brochures:** JR/IH/AM to co-ordinate production of new brochures and inserts for the forthcoming season.
- ♦ **Members Identification:** it was **resolved** to re-introduce boat stickers and membership cards from 2014 so members and boats can be clearly identified as paid up and legitimate both at ASC and when visiting other clubs.

#### Meeting Closed at 9.00pm