



Minutes for a Meeting of the General Committee
Ardleigh Sailing Club
Wednesday 9th October 2013

Committee Members Present:

Fergus O'Sullivan	Commodore	FOS
Jonathan Reubin	Vice Commodore	JR
Richard Biggs	Treasurer	RB
Tina Grice	Secretary	TG
Paul Berry	Training	PBe
Alec Mumford	Bosun	AM
Barry Young		BY
John Thompson		JT
Paul Constable		PC

Apologies:

Richard Clayton	Membership Secretary	RC
Paul Barnes		PBa

Strategic Items:

- ◆ **Club Consolidation and Development during the winter. The Committee divided into groups and discussed the following:**
 - Budgeting and financial processes for 2014
 - Premises updates and improvements
 - Training and RYA Training Centre plans

Standing items:

Minutes of the Meeting 11th September 2013

The minutes were accepted and approved. Prop JT 2nd BY

Matters arising not covered by an agenda item

Consideration was given to funding for PB Race Coach Training Course. It was decided that half funding will be given on condition of arranging a course for 6 people at the club.

The Kids' Christmas Party will be on 15th December and will be discussed at a future meeting.

The safety boat gear selectors were broken so the levers were taken apart and the parts replaced. FoS has bought the parts and a spare to be kept for future breakage. New rope was bought for the marks, which, on maintenance weekend were cleaned and replaced. Some of the rope is left.

A barbeque identical to the one we own has been bought as it was half price. The committee resolved to approve retrospective permissions.

The club launching trollies need to be assessed. Fos to look into getting spares.

Limit marking buoys will be reinstated between the race hut and number 2 buoy. Small marker buoys will be priced - FoS.

Correspondence received / Matters of note

Membership survey for the RYA has been completed by FoS. RYA are running some Club Workshops which some Committee members will attend.

Financial summary (RB)

Some large purchases have been made but mostly on large capital items, like the new rescue boat, and the membership had been being put aside for these and therefore the capital reserves are still healthy. Budgets for next year will be set. RB will come back with budget level suggestions.

Health and safety (Committee Member tba)

A member is being sought.

Sailing and Social

Winter & Frostbite series – last year there was some confusion regarding who had entered and paid. Entry forms have been printed etc. RB will be taking membership on the first week. Duties must be signed up for, including galley.

The laying up supper 26th October will have a German theme and prize giving. An all member's email will be sent. Trophies need to be returned so they can be engraved.

PC has done the first draft of the Club Calendar for 2014. New Members' Day will again be on the Push the Boat Out Day 17/18th May. JR has arranged with the Council to put some boats in Culver Square for advertising. He is trying for a weekend before that day. PC, BY and JR will be working on the calendar for 2014.

Constitution and Trustee Matters:

Change of Club Logo from white 'A' on a blue background (see burgee raised on Race Hut) to current letter heading logo. *[Potential purchase of **Expressa CE Demi Bold** font to facilitate club ownership and design of future marketing]*

The font can be bought for £29 prop JR second JT. To be discussed at a future meeting.

Membership:

Consider and approve new membership applications:

No new members were discussed.

An outturn of new members will be needed for next year's budgets.



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Structural/Facilities:

Thanks were given to Paul Barnes and John Thompson for arranging the jobs for Maintenance Weekend. A list of outstanding tasks for the winter will be made – The next willow in the boat park will be quoted for. The gas bottles need to be checked.

Training

6th April was suggested for the registration and boat check for Sunday afternoon training

6th July for junior regatta

Any other Business

FoS suggested the allocation of a club boat for Sunday morning racing. Georgia Grice has been offered an Argo for the Winter series.

PC was thanked for putting the handicaps into the RYA website. Local handicaps should be claimed and set by 1st March.

A large amount of optimists have been requesting information for the winter series. At registration on the first week of Winter series a decision will be made as to whether to run a separate start and a shorter course.

Meeting Close

21.10

Action item

Please note these represent the rationalised list presented at the last meeting

Who	Item	Outcome/Deadline
FO'S/RC	Report on Fire Service training	<i>Pilot this year; block membership next year</i>
FOS	Draft signage and quote.	<i>Put out to tender</i>
FOS	Order club burgees –	<i>in progress</i>
JR	Work with RC on SE/Lottery facilities grant approach; Investigate building grants	<i>ongoing</i>
JR/PC	Update and finalise 2013 Calendar	<i>ongoing</i>
AM/FOS	Confirm First Aid course prices.	<i>Liaise with Fire Service</i>
PBe	Coordinate RYA training	
PBe	Confirm cost of log books through NSSA	
RC	Materials and construction of 'long' tables.	<i>Conclude</i>
RC	Post message on WA to identify First Aiders.	
RC	Post message to lock gate	
RC	Investigate branded goods	
RC	New page in WA to list proposed new members	
RC	Identify owners of unregistered boats – ongoing	
RC/GB – AM/HH	Update original ASC website & liaise with RC over WA links	
<i>Completed:</i>		
FOS/AM	Rescue boat maintenance plan.	<i>Spring Service done, Autumn check tba</i>
FOS/RC/PC	Provide Winter/Frostbite Entry Forms and information	<i>Folder next to till</i>
FOS/JR	Coordinate/supervise Jacksons new security fence/gates	<i>Completed</i>
FOS	Set up & organise Ardleigh Reservoir Water Users' Forum	<i>Done, report due.</i>
PBa/FOS	Reposition and stabilize pontoons.	<i>Done but anchors need reinforcing</i>
JR	Proposal for fitting out supper.	<i>Now on May 18</i>
AM	Public facing website options.	<i>Transferred to RC/GB</i>
PBa	To co-ordinate electrical check of shed/PAT/Action Electric Cert	<i>Contractor instructed</i>
GL	Perform PAT testing	<i>Contractor instructed</i>