

### Committee Members Present:

Fergus O'Sullivan	Commodore	FOS
Richard Biggs	Treasurer	RB
Tina Grice	Secretary	TG
Richard Clayton	Membership Secretary	RC
Paul Constable	Sailing Secretary	PC
Paul Berry	Training	PBe
Barry Young		BY
John Thompson		JT

### Apologies:

Jonathan Reubin	Vice Commodore	JR
Gareth Brown	Asst Secretary	GB
Alec Mumford	Bosun	AM
Graham Lewis	Scouts	GL
Paul Barnes		PBa
Ian Hill		IH

John Thompson was in the Chair.

### Strategic Items:

- ♦ **The items for discussion over the winter will be.**
  - Character of ASC and plans for development (new 3-yr plan)
  - Premises updates and improvements
  - Training and RYA Training Centre registration
  - Increase active membership participation

### Standing items:

#### Minutes of the Meeting 12<sup>th</sup> December 2012

The minutes were presented at the meeting and accepted. Prop FOS 2<sup>nd</sup> RB

#### Minutes of the Meeting 13<sup>th</sup> August 2013

The minutes were accepted and approved. Prop RC 2<sup>nd</sup> RB

#### Matters arising not covered by an agenda item

The questions suggested for the survey will be sent to the members who volunteered to compile it.

#### Correspondence received / Matters of note (TG)

One Stop Chandlery will be closing down.

#### Financial summary (RB)

The Accounts are showing slight profit. FoS is claiming mileage for fetching the new safety boat and the course for the Rib Challenge and it was agreed 40p per mile should be paid on prearranged trips, agreed with flag officers, over 30 miles, on club business for no personal gain. Prop RC 2<sup>nd</sup> BY

## Health and safety (Committee Member tba)

A member is being sought.

## Sailing and Social

- ♦ OK & Enterprise Open – Saturday 14<sup>th</sup> September – Steve Ede OOD – Safety cover and galley being sought and an email will be sent out.
- ♦ Winter & Frostbite series – Starting Sunday 13<sup>th</sup> October – 15<sup>th</sup> December, Frostbite Sunday 5<sup>th</sup> January – 9<sup>th</sup> March – Sign up is through the WA site.

	One Series	Both Series
Fees Adults Single hander	£30	£50
Adults double hander	£35	£60
Under 18 Single hander	£25	£40
Under 18 double hander	£30	£50

Includes boat berth. Everyone registered must sign up for a duty. Everyone will be encouraged to enter online.

- ♦ Prize Giving and Laying Up Supper – German Themed evening on 26<sup>th</sup> October being organized by JR and Andy Mumford. RC will present a new trophy called the Commodore's Cup and it will be presented to the overall winner of the year.

## Constitution and Trustee Matters:

- ♦ The Trustees will be invited to a committee meeting evening for an open discussion probably about February.

## Membership:

*Consider and approve new membership applications:*

Jamie Gledhill

Prop RC 2<sup>nd</sup> FoS Unanimous

- ♦ Update on likely out-turn of 2013 renewals by category and proportion (RC/RB to supply details) – item to be carried forward to next meeting.

## Structural:

Maintenance Weekend – Saturday 5<sup>th</sup> Sunday 6<sup>th</sup> October. Structural maintenance on Saturday and training on Sunday but any leftover jobs carried over to Sunday. A list of jobs is to be compiled. JT to see if he can arrange. RC to update WA with request for volunteers. PBe to prepare club boats.

## Facilities

Quotes have been received for repairing the slipway beside the Solo berths. Paul Josling's quote has been accepted which includes a digger and dumper. It is hoped that this will be done as soon as possible due to the current low water level. Prop JT 2<sup>nd</sup> RC.



Minutes for a Meeting of the General Committee  
Ardleigh Sailing Club  
Wednesday 11<sup>th</sup> September 2013

### Training

NSSA was a success and the next year's event is in Deal and it is hoped that there will be a larger team. FoS gave thanks to Pauls, Gerri and everyone else that helped out. A full financial breakdown was requested for next meeting to assist planning for next year.

Kids Club is finishing on 22<sup>nd</sup> September and the more experienced kids are being encouraged to join the Frostbite and Winter Series. If enough racers join the Frostbite Fast and Slow handicap races will be run.

### Any other Business

- ◆ PBe will enfold the Assisted sailing into Kids' Club on 15<sup>th</sup> September.
- ◆ Anglia Water are asking for £20 per month towards a large bin shared by Ardleigh Water users. Anglia Water will be approached with a £10 per month offer.
- ◆ The cleaning will be reinstated to weekly.
- ◆ PC offered to make a boot washing facility.

### Meeting Close

**22.00**

### Action item

*Please note these represent the rationalised list presented at the last meeting*

<b>Who</b>	<b>Item</b>	<b>Outcome/Deadline</b>
FO'S/RC	Report on Fire Service training	<i>Pilot this year; block membership next year</i>
FOS	Draft signage and quote.	<i>Put out to tender</i>
FOS	Order club burgees –	<i>in progress</i>
JR	Work with RC on SE/Lottery facilities grant approach; Investigate building grants	<i>ongoing</i>
JR/PC	Update and finalise 2013 Calendar	<i>ongoing</i>
AM/ <del>FOS</del>	Confirm First Aid course prices.	<i>Liaise with Fire Service</i>
PBe	Coordinate RYA training	
PBe	Confirm cost of log books through NSSA	
RC	Materials and construction of 'long' tables.	<i>Conclude</i>
<del>RC</del>	<del>Complete and post December 2012 Committee Minutes</del>	
RC	Post message on WA to identify First Aiders.	
RC	Post message to lock gate	
RC	Investigate branded goods	
RC	New page in WA to list proposed new members	
RC	Identify owners of unregistered boats – ongoing	
<del>RC/GB</del> – AM/HH	<del>Update original ASC website &amp; liaise with RC over WA links</del>	
<i>Completed:</i>		
<del>FOS/AM</del>	<del>Rescue boat maintenance plan.</del>	<del>Spring Service done, Autumn check tba</del>
<del>FOS/RC/PC</del>	<del>Provide Winter/Frostbite Entry Forms and information</del>	<del>Folder next to till</del>
<del>FOS/JR</del>	<del>Coordinate/supervise Jacksons new security fence/gates</del>	<del>Completed</del>
<del>FOS</del>	<del>Set up &amp; organise Ardleigh Reservoir Water Users' Forum</del>	<del>Done, report due.</del>
<del>PBa/FOS</del>	<del>Reposition and stabilize pontoons.</del>	<del>Done but anchors need reinforcing</del>
<del>JR</del>	<del>Proposal for fitting out supper.</del>	<del>Now on May 18</del>
<del>AM</del>	<del>Public facing website options.</del>	<del>Transferred to RC/GB</del>
<del>PBa</del>	<del>To co ordinate electrical check of shed/PAT/Action Electric Cert</del>	<del>Contractor instructed</del>
<del>GL</del>	<del>Perform PAT testing</del>	<del>Contractor instructed</del>