



Minutes of a Meeting of the General Committee
Ardleigh Sailing Club
10th July 2013

Committee Members Present:

Barry Young		BY
Jonathan Reubin	Rear Commodore	JR
Tina Grice	Secretary	TG
Paul Constable	Sailing Secretary	PC
Paul Berry	Training	PBe
Richard Clayton	Membership Secretary	RC

Apologies:

Fergus O'Sullivan	Commodore	FOS
Richard Biggs	Treasurer	RB
Graham Lewis	Scouts	GL
Gareth Brown	Asst Secretary	GB
Paul Barnes		PBa
Alec Mumford	Bosun	AM
John Thompson		JT

As discussed in the June meeting BY was in the chair for the meeting.

Standing items:

Minutes of the Meeting 12th December 2012

Not yet available. RC/JR to prepare and distribute urgently.

Minutes of the Meeting 13th June 2013

The minutes were accepted and approved.

Matters arising not covered by an agenda item

Nothing arising from the financial summary distributed prior to the meeting.

There is no specific person allocated to health and safety but should continue to be in standing items on the Agenda. At this meeting there were no problems raised. Paul Barnes has supplied new wood to refloor the container. The whole container needs looking at and RB is trying to source a new container.

Sailing and Social

RC has been asked to raise the problem of Laser sailors having the choice of 3 rigs and it was decided that a rig needs to be decided on at the beginning of the series and race that for the whole series. If any boat has more than 1 rig with different handicaps the handicap will default to the lowest handicap unless agreed at the beginning of the series. Prop RC second PBe

Thanks were given to everyone that helped with the All on the Water Day. It was suggested to hold it later next year.

Membership:

Consider and approve new membership applications:

Andrew Bingle
Andrew Brown
Paul Brownlie
Colin Clamp
Mike Corduff
Heather Morris
Robert Orvis

A group vote was taken and all new members were approved. Proposed BY second PBe

Approximate membership figures per category were given by the Membership Secretary and will be confirmed at the next meeting.

An email will be sent to all members for feedback about what they think about the club, when they use it and what can be done to improve it.

Structural:

Lease renewal update (JR & FO'S): Negotiations are underway and JR has sent suggestions to Savills.

Facilities:

A new microwave has been purchased.

JR is awaiting a quote for extension as discussed in the June meeting.

The old committee boat has been sold, paid for and removed.

WA will be releasing a new website format in October which will then be utilised to make our website more modern and easier to negotiate.

Training:

Thanks were sent to everyone that helped at the Kids' regatta which was well supported. PBe will pass details of the sponsors and donations to TG who can then send a letter of thanks for their support and generosity.

PC has purchased a waterproof video camera for training use. Prop RC Sec BY

The funds the Kids's Club have been raising to assist the NSSA team has been banked and the balance has been requested before the event.

Receipts for accommodation have been requested.

Any other Business:

RC suggested restructuring Sundays to form a bridge from Kids' Club to morning racing. Various suggestions were made

1. Sunday morning start later, then 1 race in the morning and 1 race after lunch.
2. Have Sunday morning racing as is and then another race at the beginning of Kids Club with older members with double hander boats taking less experienced new racers.
3. Have a coached racing fleet with double handers or coaching from a rescue boat. The gold fleet would become a racing fleet run early Sunday afternoon.

It was agreed to a trial starting on 28th July. The morning races left as is and have coached races in the afternoon for beginners, both adults and juniors at 2.30. Prop RC Second JY.

Conclusion

The next meeting was confirmed as Wednesday 14th August 2013 starting with an informal discussion from 19.45 with the meeting proper commencing at 20.00

The meeting ended at 21.34

Action items

Please note these represent the rationalised list presented at the last meeting

Who	Item	Outcome/Deadline
FO'S/RC	Report on Fire Service training	<i>Pilot this year; block membership next year</i>
FOS	Draft signage and quote.	<i>Put out to tender</i>
FOS	Order club burgees –	<i>in progress</i>
JR	Work with RC on SE/Lottery facilities grant approach; Investigate building grants	<i>ongoing</i>
JR/PC	Update and finalise 2013 Calendar	<i>ongoing</i>
PBa	2 nd Container roof and floor.	<i>Action!</i>
AM/FOS	Confirm First Aid course prices.	<i>Liaise with Fire Service</i>
PBe	Coordinate RYA training	
PBe	Confirm cost of log books through NSSA	
RC	Materials and construction of 'long' tables.	<i>Conclude</i>
RC	Complete and post December 2012 Committee Minutes	
RC	Post message on WA to identify First Aiders.	
RC	Post message to lock gate	
RC	Investigate branded goods	
RC	New page in WA to list proposed new members	
RC	Identify owners of unregistered boats – ongoing	
RC/GB – AM/IH	Update original ASC website & liaise with RC over WA links	
<i>Completed:</i>		
FOS/AM	Rescue boat maintenance plan.	<i>Spring Service done, Autumn check tba</i>
FOS/RC/PC	Provide Winter/Frostbite Entry Forms and information	<i>Folder next to till</i>
FOS/JR	Coordinate/supervise Jacksons new security fence/gates	<i>Completed</i>
FOS	Set up & organise Ardleigh Reservoir Water Users' Forum	<i>Done, report due.</i>
PBa/FOS	Reposition and stabilize pontoons.	<i>Done but anchors need reinforcing</i>
JR	Proposal for fitting out supper.	<i>Now on May 18</i>
AM	Public facing website options.	<i>Transferred to RC/GB</i>
PBa	To co-ordinate electrical check of shed/PAT/Action Electric Cert-	<i>Contractor instructed</i>
GL	Perform PAT testing-	<i>Contractor instructed</i>