

Committee Members Present:

Fergus O'Sullivan	Commodore	FOS
Jonathan Reubin	Rear Commodore	JR
Tina Grice	Secretary	TG
Richard Biggs	Treasurer	RB
Paul Constable	Sailing Secretary	PC
Ian Hill	Roster Secretary	IH
Paul Berry	Training	PBe
Paul Barnes		PBa
John Thompson		JT
Barry Young		BY

Apologies:

Graham Lewis	Scouts	GL
Gareth Brown	Asst Secretary	GB
Richard Clayton	Membership Secretary	RC
Alec Mumford	Bosun	AM

It was agreed for JR to chair the meeting and it was agreed that it would be acceptable for other committee members to chair future meetings.

Strategic Discussion Forum:

JR showed plans for new extension and discussed various building methods. FoS, JR and PBa will take the grant application forward. Prop TG second RB

Standing items:

Minutes of the Meeting 12th December 2012

Not yet available. RC/JR to prepare and distribute urgently.

Minutes of the Meeting 8th May 2013

The minutes were accepted and approved.

Matters arising not covered by an agenda item

FoS has purchased replacement wheels/tyres for dory road trailer @ £87.89 – These are now fitted on trailer ready.

A reminder for a radio license has been received from offcom £150 RB will pay.

The Security company will be paid.

PC has communication with scouts to have scout open day on Sat 7th Sept. Agreed in principle but more information needed. PC to correspond.

Financial summary RB emailed in advance of the meeting, no questions were raised

Budget holders and categories are to be set and therefore day to day the committee does not need consultation on every event and purchase. This will be implemented at the beginning of the year. (FOS – paper submitted) The budgets will set based on previous years.

Health and safety (Committee Member tba) -

A Man Overboard Recovery System from Rigiflex @ £249 was discussed and will be purchased to be added to the new safety boat

An hours counter will also be added to the new safety boat to assist with getting the servicing at the correct time. This will cost £90. Prop JR second BY for both.

Sailing and Social

All on the Water Day - 84 tickets are sold which covers the cost of the hot roast – AM has made up a rota for volunteers and a schedule for the day to which the model yachters need to be added.

Sat 29/6 will be the Solo Open. Andy Turner has volunteered as OOD. It was agreed to charge £15 incl lunch. On the day helpers are required.

6/7 kids regatta – FoS will send BBQ request to the reservoir committee.

Constitution and Trustee Matters:

Schedule of boats etc need to be attached to Trustee Documents. FoS, JR, TG

Membership:

Consider and approve new membership applications:

- 1 Cassell Johnson
- 2 Valerie Hartgrove

A group vote was taken and all new members were approved. Proposed PBe seconded PC

An update on 2013 membership by category and proportion has been requested from RC and RB.

Structural

Lease renewal update (JR & FO'S): No further progress made.

Facilities:

Willow felling – Our contractor has been approved for the willow felling on Friday 14th June.

New Microwave – JR will buy a new one from Stellisons or the like.

Training:

Training Plans for 2013 (PBe/AM): PBe to talk to Robbie Bell at RYA regarding Power Boat centre first costs.

To try to keep a better check on which children are on the water during Kids Club a tally board was suggested. All that would be needed are bands at a of cost £9 / 100 and a piece of chipboard with hooks. It was agreed the kids club could make one.

Any other Business:

NSSA regatta in July – The entry has been sent to NSSA and final costs are £2000 for 5 children and 5 adults. Money raised so far £545. The kids club regatta profits will also be going towards this. Tshirts and sweatshirt profits will also go towards it. Any surplus funds will be put back into future NSSA regattas and members were assured of this support in the future.



Minutes of a Meeting of the General Committee
Ardleigh Sailing Club
12th June 2013

Conclusion

The next meeting was confirmed as Wednesday July 10th 2013 starting with an informal discussion from 19.45 with the meeting proper commencing at 20.00
The meeting ended at 22.20

Action items

Please note these represent the rationalised list presented at the last meeting

Who	Item	Outcome/Deadline
FO'S/RC	Report on Fire Service training	<i>Pilot this year; block membership next year</i>
FOS	Draft signage and quote.	<i>Put out to tender</i>
FOS	Order club burgees –	<i>in progress</i>
JR	Work with RC on SE/Lottery facilities grant approach; Investigate building grants	<i>ongoing</i>
JR/PC	Update and finalise 2013 Calendar	<i>ongoing</i>
PBa	2 nd Container roof and floor.	<i>Action!</i>
AM/FOS	Confirm First Aid course prices.	<i>Liaise with Fire Service</i>
PBe	Coordinate RYA training	
PBe	Confirm cost of log books through NSSA	
RC	Materials and construction of 'long' tables.	<i>Conclude</i>
RC	Complete and post December 2012 Committee Minutes	
RC	Post message on WA to identify First Aiders.	
RC	Post message to lock gate	
RC	Investigate branded goods	
RC	New page in WA to list proposed new members	
RC	Identify owners of unregistered boats – ongoing	
RC/GB – AM/IH	Update original ASC website & liaise with RC over WA links	
<i>Completed:</i>		
FOS/AM	Rescue boat maintenance plan.	<i>Spring Service done, Autumn check tba</i>
FOS/RC/PC	Provide Winter/Frostbite Entry Forms and information	<i>Folder next to till</i>
FOS/JR	Coordinate/supervise Jacksons new security fence/gates	<i>Completed</i>
FOS	Set up & organise Ardleigh Reservoir Water Users' Forum	<i>Done, report due.</i>
PBa/FOS	Reposition and stabilize pontoons.	<i>Done but anchors need reinforcing</i>
JR	Proposal for fitting out supper.	<i>Now on May 18</i>
AM	Public facing website options.	<i>Transferred to RC/GB</i>
PBa	To co-ordinate electrical check of shed/PAT/Action Electric Cert-	<i>Contractor instructed</i>
GL	Perform PAT testing-	<i>Contractor instructed</i>