

Committee Members Present:

Fergus O'Sullivan	Commodore	FOS
Jonathan Reubin	Rear Commodore	JR
Tina Grice	Secretary	TG
Richard Biggs	Treasurer	RB
Paul Constable	Sailing Secretary	PC
Ian Hill	Roster Secretary	IH
Paul Berry	Training	PBe
Alec Mumford	Bosun	AM
John Thompson		JT
Barry Young		BY

Apologies:

Gareth Brown	Asst Secretary	GB
Paul Barnes		PBa
Richard Clayton	Membership Secretary	RC
Graham Lewis	Scouts	GL

Strategic Discussion Forum:

The Committee spent the first hour in two groups discussing

1. replacing a safety boat; and
2. becoming an RYA Training Centre.

The findings were then discussed with the whole Committee.

The plan to replace one of the safety boats was discussed, and unanimously accepted. It was determined to sell the existing committee boat, trolley and 15 hp Honda engine and buy a Rigiflex CAP400 boat from direct from Rigiflex, Lymington, and a Honda 30 hp engine to be supplied and fitted by Seamark Nunn. Proposed AM seconded IH.

The idea of becoming an RYA training centre was generally accepted but more information was requested. FOS will contact the Reservoir Committee to sound them out regarding having a training centre. PBe and AM to look into actual benefits and costs involved and submit a business plan to the Committee.

Standing items:

Minutes of the Meeting 12th December 2012

Not yet available. RC/JR to prepare and distribute urgently.

Minutes of the Meeting 10th April 2013

The minutes were accepted and approved.

Matters arising not covered by an agenda item

JT reported that some of the Essex University boats have been removed and more are being prepared for disposal.

Correspondence received / Matters of note (JR)

NSSA have send renewal reminder for membership and it was resolved that the subscription will be paid. The RYA Push the Boat Out weekend support pack, which includes things like keyrings, pens, bags etc has been received from RYA.

Financial summary and budget planning process for 2013 (RB/FOS)

Accounts were distributed prior to the meeting. RB and FOS to work out a more informative way to present the basic information as management issues and implications.

Health and safety (Committee Member tba)

A Committee Member to be responsible for health and safety issues is to be sought.

Constitution and Trustee Matters:

Report back on successful appointment of new Trustees and the relevant Deeds:.

The Trustee Documents are signed and have been in place from 1st May, however, the Schedules for the Craft and Property Deeds have still to be completed.

Membership:

Consider and approve new membership applications:

1. Simon Clarke - Family
2. Nicola Clegg - Social and Junior
3. Robert Cock - Social and Junior
4. Dan Gascoyne - Family
5. Valerie Hartgrove - Social and Junior
6. India Lucas - Student
7. Sarah Tile - Family
8. James Wyatt - Family

A group vote was taken and all new members were approved. Proposed PBe seconded PC

In his absence, RC submitted a written update on 2013 renewals as well as revisions to the Membership Application process on WA.

There was a discussion about members not signing up for duties and a request will go to RC for a list of types of members e.g. numbers of family members, social, cadets etc. It was reiterated that the 2 duties per year which are in the membership agreement are related to Sunday mornings. Wednesday evenings and Sunday afternoons are extra duties completed by the members taking part in those sessions.

Structural

Lease renewal update (JR & FO'S): still awaiting on Savills representative to respond formally although JR has had telephone conversation and has begun to outline the Heads of Agreement.

Sailing:

Plans for New Members Day and Push the Boat Out w/e (RC, IH and team):

- ✓ IH has arranged adverts on radio and newspapers.
- ✓ Notices have been placed on the A137 main road verges by the Clover Way entrance
- ✓ The Argo Challenge will be email promoted.
- ✓ Club boats will be available.
- ✓ A beachmaster will be overseeing the boat trips.
- ✓ Sandwiches and drinks will be available.

As the entrance fee is planned to be halved for the rest of the year from 18th June 2013 anyway, there is no added incentive for new members to join on Open Days. It was therefore resolved that the entrance fee will be waived on the New Members Day and All on the Water Day – proposed JT seconded JR. This motion was carried with majority vote.

The All on the Water Day mini committee was established: AM, PBe, JR and BY

Training:

Training Plans for 2013 (PBe/AM):

PB requested the NSSA Annual Regatta entrance fees be paid up front by Club and re-imbursed by parents – Approved in principle but who for and how much information is requested. RB requested a detailed spreadsheet as last year.

Social:

The Fitting Out Supper, which had to be postponed due to snow, is to be Saturday 18th May. JR is checking with people who signed up and paid for the original date and will refund where necessary. JR has advertised and has taken new bookings.

Facilities:

Environmental survey and flora development plan (trees!) (JR & FO'S):

Reservoir Authority has arranged for a small amount of pruning. ASC has had an independent quote regarding pollarding and taking down the willow and stump beside the rescue boat storage containers. The Reservoir Authority has stated that the rest of the trees are safe but ASC will forward to them the report supplied by our Contractors which recommends a more comprehensive solution. There is a future plan for ASC and the Fishery to develop a picnic area towards the North end of the site beyond the road trailer storage area..

Any other Business:

No other business was raised

Conclusion

The next meeting was confirmed as Wednesday June 12th 2013 starting with an informal discussion from 19.45 with the meeting proper commencing at 20.00

The meeting ended at 22.08

Action items

Please note these represent the rationalised list presented at the last meeting

Who	Item	Outcome/Deadline
RC/JR/FOS	Winter Series as membership level	Clarify
FO'S/RC	Report on Fire Service training	<i>Pilot this year; block membership next year</i>
FOS	Draft signage and quote.	<i>Put out to tender</i>
FOS	Order club burgees –	<i>in progress</i>
JR	Open on-line account with Bookers.	<i>Report</i>
JR	Work with RC on SE/Lottery facilities grant approach; Investigate building grants	<i>ongoing</i>
JR/PC	Update and finalise 2013 Calendar	<i>Check and re-post on WA</i>
RB	Investigate availability of higher interest bank accounts.	<i>Report and decide</i>
PC/IH/PBe	Organize Argo mini-series event/New Members Day.	
PC/PBe/JT/AM	Suitable club boat policy	
PBa – RC	2 nd Container roof and floor.	<i>Action!</i>
AM/FOS	Confirm First Aid course prices.	<i>Liaise with Fire Service</i>
PBe	Coordinate RYA training	
PBe	Confirm cost of log books through NSSA	
PBe	Submersible pressure pump – in progress	
IH	Create tick list for New Members Day preparation activities –	<i>In progress</i>
RC/IH/AM	Work out Argo naming competition details.	
RC	Materials and construction of 'long' tables.	<i>Conclude</i>
RC	Complete and post December 2012 Committee Minutes	
RC	Post message on WA to identify First Aiders.	
RC	Post message to lock gate	
RC	Investigate branded goods	
RC	New page in WA to list proposed new members	
RC	Identify owners of unregistered boats – ongoing	
RC/GB – AM/IH	Update original ASC website & liaise with RC over WA links	
<i>Completed:</i>		
FOS/AM	Rescue boat maintenance plan.-	<i>Spring Service done, Autumn check tba</i>
FOS/RC/PC	Provide Winter/Frostbite Entry Forms and information	<i>Folder next to till</i>
FOS/JR	Coordinate/supervise Jacksons new security fence/gates	<i>Completed</i>
FOS	Set up & organise Ardleigh Reservoir Water Users' Forum	<i>Done, report due.</i>
PBa/FOS	Reposition and stabilize pontoons.	<i>Done but anchors need reinforcing</i>
JR	Proposal for fitting out supper.	<i>Now on May 18</i>
AM	Public facing website options.	<i>Transferred to RC/GB</i>
PBa	To co-ordinate electrical check of shed/PAT/Action Electric Cert-	<i>Contractor instructed</i>
GL	Perform PAT testing-	<i>Contractor instructed</i>