

Minutes of a Meeting of the General Committee
Ardleigh Sailing Club
10th April 2013



Committee Members Present:

Jonathan Reubin	Rear Commodore	JR
Tina Grice	Secretary	TG
Richard Biggs	Treasurer	RB
Paul Constable	Sailing Secretary	PC
Paul Berry	Training	PBe
Alec Mumford	Bosun	AM
Paul Barnes		PBa
John Thompson		JT
Barry Young		BY

Apologies:

Richard Clayton	Membership Secretary	RC
Fergus O'Sullivan	Commodore	FOS
Gareth Brown	Asst Secretary	GB
Ian Hill	Roster Secretary	IH
Graham Lewis	Scouts	GL

In the absence of the Commodore, Paul Constable proposed and Alec Mumford seconded that Jonathan Reubin chaired the meeting.

A unanimous resolution was passed to endorse that this Committee recognizes and appreciates the considerable progress made by the outgoing committee and confirms and supports its actions and decisions during the 2012-13 year.

Trustees

Jonathan explained the position and purpose of Trustees at Ardleigh Sailing Club. A unanimous Resolution was passed to remove the existing Trustees and a further unanimous Resolution was passed to appoint George Towns, Paul King and Andrew Mumford to be the new Trustees. New trustee deeds have been drafted using RYA advice and templates.

The Secretary was instructed to expedite these Resolutions at the earliest convenience in accordance with the Constitution.

Standing items:

Minutes of the Meeting 12th December 2012

Not yet available. RC/JR to prepare and distribute.

Minutes of the Meeting 13th March 2013

These minutes stated that Tina Grice was an observer whereas she was actually an invited guest. This will be rectified and the rest of the minutes were approved by a quorum of the 2012-13 committee.

Correspondence received / Matters of Note

The Daffodil appeal has sent a request that the money from their charity box be paid in but as there does not seem to be much money in it yet the Secretary will ask to keep it on display for another month.

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Financial Summary

The Management Accounts for the 6 month period 1st October 2012 to 31st March 2013 were distributed to the committee prior to the meeting.

Currently the membership fee income was less than at this time last year. All membership invoices have been raised and members' renewals are now sorted. It was hoped that new members can be signed up via Kid's Club and Push the Boat Out day.

RB is continuing to seek a high interest account and looking at 12 month bonds

Health and Safety

GB to update sailing instructions with the requirement for a red flag to be carried in the safety boat at all times which can be deployed in the event of a Safety Decision to secure persons to the shore (e.g. in extreme weather or boat failure). This instruction will be noted in a revised standard sailing instruction sheet and will be brought to the attention of all members.

Membership:

Membership Applications & Resignations

Nathalie Everard proposed PBe seconded JR. Although she joined and paid at Kid's Club she did not pay the joining fee, TG will correspond.

Sophie Britchford proposed PC seconded RB

RB to chase renewees that haven't paid

Structural

Lease Renewal

We are awaiting the representative of Savills to get back regarding the draft of a new lease agreement. JR to chase.

Sailing:

FOS and AM are talking to Seamark Nunn about trading in the committee boat for an ex demo rib with 5 years warranty. They will report at the next meeting.

AM reported the safety boats have a service booked.

Wednesday evening sailing starts 1st May. RB to be in charge of roster and everyone participating must do a duty.

RB suggested having the last 5 races as pursuit races to maintain interest.

Training:

33 signed up for Kid's club and taking into account previous interest there will be over 40.

PBe thanked Gerri for organising all the paperwork for registration.

PBe raised the idea to open the galley for tea after kid's club and all profits from the food will go towards the NSSA trip. This was agreed.

Social:

RYA Push the Boat Out weekend is 18th & 19th May and this will also be our new members' day and hopes are to have a boost in new members. PBe said he will have all the Argos all rigged and ready.

The Fitting Out Supper will be held on Saturday 18th May followed by a quiz.

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10th April 2013



JR suggested a car treasure hunt and will find some details
All on the Water day – it was suggested the hog roast again –JR to contact Neville Hughes.

Facilities:

Maintenance Day

Maintenance Day has been re-scheduled for 27th April. PBa has a list of jobs which will be posted on the members website.

Any other Business:

BY proposed putting some tubes for storing mast and rolled sails for club boats in containers and is getting prices etc.

Charles Clark, representing a group of Model Yacht racers, has requested a trial day demonstration with a view to having a block membership. They could fit their races around existing activities e.g. after Sunday racing and before kids club and on Tuesdays. There is a worry that they might interfere with fisherman's bait boats. FOS and JR to discuss with them.

JT had a meeting with the rowing club – It was agreed that there are too many boats and they have 5 they can dispose of immediately and some further boats they get will remove as and when. They have stated that Sat 11th May will be clearance day. They had planned to be building some racks for storage on Sat 18th but that will be our "Push The Boat Out" day and so they will be asked to do the building another day. JT and PBa are meeting with them. JR thanked JT and PBa for all their work.

PBa to arrange electrical contractor to get an updated certificate and PAT test. PBe volunteered to carry out the latter as he had access to the equipment required.

Conclusion

The meeting ended at 21:30.

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Action items

Carried/Open

Who	Item
FOS	Workshop plans
RC/JR/FOS	Winter Series as membership level
RC	Materials and construction of 'long' tables.
FOS	Draft signage and quote.
AM	Public facing website options.
RB	Investigate availability of higher interest bank accounts.
JR	Open on-line account with Bookers.
RC	Container roof and floor.
RC	Post message on WA to identify First Aiders.
AM	Confirm First Aid course prices.
RC/IH/AM	Work out naming competition details.
PC/IH/PBe	Organize Argo mini-series event/New Members Day.
RC	Post message to lock gate
PC/PBe/JT/AM	Suitable club boat policy
PBe	Coordinate RYA training
RC	Investigate branded goods
RC/FO'S	Report on Fire Service training
FOS/AM	Rescue boat maintenance plan.
RC	New page in WA to list proposed new members
PBa	To co-ordinate electrical check of shed
GL	Perform PAT testing
PBe	Confirm cost of log books
FOS/RC/PC	Provide Winter/Frostbite Entry Forms and information
PBa/FOS	Reposition and stabilize pontoons.
FOS/JR	Coordinate/supervise Jacksons new security fence/gates
AM/IH	Update original ASC website & liaise with RC over WA links
RC	Identify owners of unregistered boats – ongoing
IH	Create tick list for New Members Day preparation activities – in progress
JR	Investigate building grants/Work with RC on facilities grant approach - ongoing
FOS	Order club burgees – in progress
PBe	Submersible pressure pump – in progress